

MTAC Focus Group Session Notes
Wednesday, February 18, 2015
Mail Acceptance and Payment Track

SESSION 1: Periodicals

Review of MEPT Organizational Chart

USPS will post the following guides on RIBBS:

- Mail Entry Road Map
- Guide to eInduction
- Guide to Seamless Acceptance
- Guide to Postage Assessment – Post after MTAC feedback is incorporated
- Guide to Mailer Scorecard
- Thresholds

Scorecard/Assessment Update

- Provided dates of fixes for the Scorecards and Assessment functionality for Move Update, Full Service, eInduction and Seamless.
- Data Synchronization across scorecard - COA/Seamless/OCI.
- Provided updates on testing approaches.
- Discussed outreach to mailers exceeding Egregious Thresholds.

Periodicals

Discussed a new process for sampling marked copies to eliminate the need for mailers to store marked copies for every mailing. Develop a capability in the system to sporadically request marked copies. In the interim mailers would like the USPS to deploy a temporary manual process. Mailing frequencies need to be taken into consideration when developing this approach. – weeklies, dailies.

eInduction

USPS discussed mailer issues around inaccurate reporting of container placards. USPS will discuss individually with mailers and then collectively with group to brainstorm solutions.

Postage Assessments Reports

Heather described the Postage Assessment process to include email notification enhancements

- Request 1 - To add overall total at bottom
- Request 2 - to receive assessment invoice even though it was zero
- Request 3 - Mail Owner will get the email when their permit is selected as the paying permit

A question was raised on who would receive the email notification in the Mail Owner organization VAE?

Action Item

1. Heather Dyer to provide Guide to Postage Assessment and the enhancements to the assessment capabilities to MTAC User Group 1.
 - a. Clarify email notification for Postage Assessment (VAE for Mail Owner) to identify the user associated with mail owner. Explain VAE around mail owner.
 - b. Kevin Elkin and Paula Skolkof will review Guide to Postage Assessment
2. eInduction - Containers on eDoc that are not being consumed - USPS is investigating individually based on non-scans.
3. Periodicals Marked Copies – Garrett will develop a manual process and an automated process.
4. John Stark will send an electronic example of a marked copy.

SESSION 2: Standard Mail

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Review of MEPT Organizational Chart

USPS will post the following guides on RIBBS:

- Mail Entry Road Map
- Guide to eInduction
- Guide to Seamless Acceptance
- Guide to Postage Assessment - Post by COB MTAC Task Team 23 (TT23) - Garrett share with User Groups
- Guide to Mailer Scorecard
- Thresholds

Seamless Sampling/SOX Process

USPS is reviewing the Seamless Program with SOX team to attain approval.

eInduction

USPS discussed mailer issue around inaccurate reporting of container placards. USPS will discuss individually with mailers and then collectively with group to brainstorm solutions. Mailers such as Fairrington advised that if we simply determine which containers are marked for future OCI Linking we should assume those container placards will not be consumed.

MLOCR Bundle-based flats

Lance Bell reviewed the outcome of study on MLOCR Bundle-based Flats.

Non-Profit Identification via eDoc

Garrett Hoyt provided an update on Non-Profit Identification via eDoc and confirmed validation tool is working. There is currently no mandate to utilize this process, however it is preferred. Rose Flanagan raised concerns that the software is not presenting enough information in the event of errors.

Action Item

1. Garrett Hoyt to update Guide to Postage Assessment to explain \$50 Assessment limit applies overall amount.
2. Tarlochin Mann and Randy Workman to post BMS Organizational Chart on RIBBS (BMS Territory)
3. Garrett Hoyt will work with the following mailers volunteers to provide review of the guides - Phil Thompson eInduction, Bob Rosser, Rose Flannagan, Michelle Zalewski and Dennis Kaylor
4. eInduction mailer issues around inaccurate containers being presented in eDOC
 - a. Kevin Bray and Lance Bell will reach out to Bob Rosser and Charley Howard to determine solution options
 - b. Kevin Bray and Lance Bell will work with Deb Damore to determine solution.
5. Ana to follow up with Rose to determine CRID redefinition issue and where errors are not appropriately displaying when NPAs are not correct.
6. Ana to follow up with Dennis on synchronization of Non-Profit data between BCG and *PostalOne!*

SESSION 3: Package Services

Reviewe MEPT Organizational Chart

Review of Action Items

Shortpaid Update

Vicki Bosch went over the design chart for eSAS

eVS issues Update

- Unmanifested packages - Patch release scheduled 02/18/2015 to resolve February data. October through January data will be reviewed off line with mailers.
- IMpb Non-Compliance – MTAC Work Group 166 (WG166) Resolving issues preventing USPS from assessing. February data will be reviewed for potential non-compliance exceeding threshold.
- File Versions – Mixed file versions within a single transmission will not upload.
- CPP pricing issues - Resolving with effected mailers.
- Sampling Mixed Volume and Actual Volume comparison - Issues within STATS, POS, eVS IMD Samples.

Mismatched in USPS data vs. MDF for Destination Entry Facilities ZIPs - announced when the next file will be posted and when it is required to be used.

Destination Entry Facilities ZIPs - Labeling list

The group was informed that labeling lists are no longer posted on Postal Explorer, and are now in FAST.

Visibility Update

Vicki explained PTR codes were deployed and pulled back. Rescheduled for June 2015.

Action Items

1. Vicki Bosch to share logic on how the mail direction files work with March MTAC User Group 2
2. Vicki Bosch to update Pub 205 with logic for determining adjustments
3. Vicki Bosch will share above with March MTAC User Group 2 (UG2)
4. Vicki Bosch will ask Linda Malone to provide the human readable labeling list

SESSION 4: First-Class Mail

Review of Action Items

- Requirement of the Single Piece and Presort marking for Seamless mailers cannot be removed.
- Removal of requirement for 500 piece minimum for presort mailings should be taken up with Gary Reblin.
- Move Update Report Testing – Dates will be provided at a later time to begin testing.
- Optional email to mail owner will commence with the April 2015 release.

Palletization Fact Sheet

Discussed the Palletization and informed the group of the new Palletization Fact Sheet is now posted on RIBBS. The Guide to Intelligent Mail for Letters and Flats will be updated.

Move Update

Heather provided an overview of proposed changes for Residual ACS which is pending with the PRC. Mailers participating in Census Move Update verification will be eligible to receive Residual ACS for no-fee. Once data is ready for this verification it will be shared with the industry.

Undocumented Update

Undocumented will be discussed with MTAC Workgroup 143 (WG143) on 2/19/15. USPS will pilot revised (piece count) approach with several mailers. No adjustment to postage assessments will be made based on the pilot results.

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Mailer Scorecard Data Availability

USPS reviewed data availability by scorecard tab and explained that data availability varies depending on the scorecard tab and when the data is refreshed.

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Data synchronization across scorecard - COA/Seamless/OCI.

Provided updates on testing approaches.

Discussed outreach to mailers exceeding Egregious Thresholds.

Action Items

1. Garrett Hoyt to spell out customer service agreement (CSA) in the Palletization Fact Sheet and include soft copy of Palletization Fact Sheet in final and posted presentation
2. Garrett Hoyt to circulate Palletization Fact Sheet to Operations and Product Visibility
3. Garrett Hoyt to Field Training on Palletization Fact Sheet
4. Randy Worman will reach out to Bank of America to review N/A on the Mailer Scorecard.
5. Garrett Hoyt to update Mail Entry Roadmap and Seamless Guide with language that explains the eInduction requirement and how it applies to First-Class Mail, and advise on what the steps are for identifying containers for eInduction and the enrollment process.